



Rialtas na hÉireann  
Government of Ireland

*This project is funded by Department of Rural and Community Development*

## ICON is seeking to recruit a **Community Development Worker** (Community Development Pilot Programme)

<b>Post:</b>	Community Development Worker
<b>Responsible to:</b>	Project Leader
<b>Project:</b>	ICON has been chosen as one of the pilots for the Community Development Programme from the Department of Rural and Community Development. Our project focuses on women in private rented accommodation in the north east inner city.

### Key Duties:

#### Women in Private Rented Accommodation

To work with the Project Leader to:

- Help build a grassroots campaign by accessing women living in rented accommodation in the NEIC with a focus on those in poor quality housing and in receipt of rent supplement.
- Work with women to build and strengthen their capacity to participate in decisions affecting their lives and in their community.
- To work with tenants to help establish tenants' groups/ forums.
- Identify skill needs and organise training and other events to build community capacity.
- Represent, promote and maintain a positive attitude and image for ICON as an advocate for tenants' rights.

#### Advocacy and Individual Support

- To work, as part of a team, to provide information and advocacy to residents who contact ICON for assistance with a range of issues.

#### Networking

- To engage with other groups and projects/networks as considered appropriate.
- Support local networking / promoting collective action between active individuals and community groups.

#### Administration and Other Work

- To contribute to the overall development of ICON as an organisation working to change the underlying causes of poverty and social exclusion.
- To work as part of the ICON team using a community development approach within the NEIC that will assist women in private rented accommodation to identify issues and find solutions to their own needs and work together in taking action on the issues identified
- To attend training sessions and staff meetings.
- To undertake other tasks which the Co-ordinator or Board of Management may assign from time to time.
- Undertake administration associated with the project events and initiatives.
- Promoting an understanding of ICON within the local area to encourage participation.

## Person Specification, Development Worker

	Essential	Desirable
<b>Knowledge and Experience</b>		
Practical knowledge and understanding of community development	*	
Minimum experience of 2 years working or volunteering in community development within a setting of significant social need	*	
A recognised qualification in Community Development/ Community Work or similar field		*
Experience of work with communities on issues affecting women and/or vulnerable groups	*	
Knowledge of the private rented housing sector in Ireland		*
Demonstrated experience in working with groups	*	
<b>Skills and Aptitude</b>		
Ability to prioritise and manage workload	*	
Capable of working both on own initiative and as part of a team	*	
Administration skills including use of IT (Word/ Excel/ Outlook)	*	
Excellent listening skills and confidence in talking to people both in groups and on a one-to-one basis	*	
Excellent group work skills		*
<b>Personal Qualities</b>		
Commitment to a community development ethos	*	
Enthusiastic, adaptable, outgoing, approachable and resilient	*	
Commitment and enthusiasm	*	

*Note: This job description is not intended to be an exhaustive list of duties and responsibilities of the post, and the post holder may be requested to carry out other duties appropriate to the grade of the post. The post may change over time to meet organisational/personal requirements, and this job description may be changed after consultation with the post holder.*

<b>Salary</b>	€ 30,000- 35,000
<b>Contract Length and Type</b>	This post is for a 12 month contract with a continuation subject to securing funding.
<b>Funding</b>	Department of Rural and Community Development Community Development Programme Pilot Programme
<b>Working Week</b>	You will be required to work 35 hours a week. There will be some evening/weekend work with time given in lieu of any additional hours.
<b>Location</b>	22 Lower Buckingham Street, Dublin 1
<b>Reference</b>	Appointments are subject to receipt of a minimum of two satisfactory references.
<b>Probationary Period</b>	New staff appointed to this post will be subject to a 3-month probationary period.

