



Rialtas na hÉireann
Government of Ireland

This project is funded by Department of Rural and Community Development

ICON is seeking to recruit an **Advocacy & Support Worker** (5 hours @ week)

(Community Development Pilot Programme)

Post:	Advocacy and Support Worker (reporting to the CDP Project Leader)
Project:	ICON has been chosen as one of the pilots for the Community Development Programme from the Department of Rural and Community Development. Our project focuses on women in private rented accommodation in the north east inner city.

Main Tasks and Responsibilities:

To work, as part of a vibrant team, to provide information and advocacy to people who contact ICON with housing and other issues with an emphasis on empowering people to help themselves.

Working with service users to:

- Understand their situation
- Explore all options and their possible effects and help choose course of action
- Provide service users with accurate information using information resources
- Support people in taking action themselves
- If appropriate, undertake follow-up work on behalf of the service user, including advocacy and mediation or referral to another agency
- Keep accurate records of work

Development, training, and administration

- To attend training sessions and staff meetings
- To undertake other tasks which the Co-ordinator or Board of Management may assign from time to time
- Promoting an understanding of ICON within the local area to encourage participation

Skills Requirements

- A level of basic IT skills to include Word and internet
- A commitment and willingness to help people experiencing housing and associated issues
- Good Communication skills
- Team work, commitment and enthusiasm
- Some experience of working or volunteering in a community/ youth project

All necessary training will be provided

ICON is an equal opportunities employer

Salary	Hourly rate applies
Contract Length and Type	This post is in place until 31 st December 2023, continuation is subject to funding
Working Week	You will be required to work 5 hours a week on a Friday 9-2pm
Location	22 Lower Buckingham Street, Dublin 1

Please send cover letter and cv to info@iconnetwork.ie or by post to ICON, 22 Lower Buckingham Street, Dublin 1.

Closing date is Wednesday 22nd March at 5pm. Interviews will take place the week of 27th March.